

Minutes of the Newborough Parish Council Meeting, held at the Jubilee Room, All Saints Church, Newborough.	Monday 2 nd March 2020 at 7.30pm.
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Present;

Councillors	Cllr Gill; Cllr Bullingham; Cllr Sherwood; Cllr Bell; Cllr Instone;
Also Present	D Dolling; Jon Sellick from Duchy of Lancaster

1. APOLOGIES FOR ABSENCE

Cllr Waite;

2. DECLARATIONS OF INTEREST

None

3. VICE CHAIRMAN'S OPENING REMARKS

"This is an unusual situation as I, as Vice Chair, am chairing this meeting. Obviously this can only mean that our Chairman, Bethan, is unavailable.
I make this point as it is so rare.
In the ten or so year Bethan and I have been Parish Councillors I can count on less than one hand the number of times this has occurred.
I hope that the parishioners and Parish Councillors recognise the commitment Bethan has provided to all concerned, her dedication to the role, her professionalism and consistent quality.
My thanks go to Bethan."

4. PUBLIC FORUM

No public were present at the meeting

4a. DUCHY OF LANCASTER

Jon Sellick from the Duchy advised the Council that The Duchy would welcome suggestions for the future of Newborough Hall Farm.

The Duchy are looking into a request from All Saints School for assistance with a school library.

5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

None

6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 3rd FEBRUARY 2020

All agreed to be a true record of the meeting
Action; Clerk to convert to pdf and upload to website

7. MATTERS ARISING FROM THOSE MINUTES

Regarding SCC Highways Inspection of obstructive vegetation in the village; Cllr Gill is still attempting to arrange a date.

It was reported that PC Lymer hasn't found any instances of poor parking. Cllr Williams has evidence of occurrences.

Cllr Sherwood reported that the Severn Trent Community Fund grants are not available to assist with the provision of speed signs.

8. PLANNING APPLICATIONS

P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing – **registered**

P/2019/00580 - Plot 3, Yoxall Road - application under section 73 of the Town and Country Planning Act 1990 for a minor material amendment for the erection of 4 detached dwellings – **Approved**

P/2019/01478 - Chantry View Farm Moat Lane Newborough Staffordshire DE13 8SS - Erection of a detached building to form grain store **Approved**

P/2019/01467 - Moat Hall Farm Moat Lane Newborough DE13 8SS - Partial demolition of 4 existing barns to facilitate the conversion and alterations of 3 existing barns to form 2 dwellings and a separate annexe building including a glass link between Barn 1 and 2 and glass screen to Barn 3 and installation of package treatment plant – **Registered**

P/2019/01474 - Moat Hall Farm Moat Lane Newborough DE13 8SS - Listed Building Consent for internal and external alterations to facilitate the partial demolition of 4 existing barns to form 2 dwellings and a separate annexe building including a glass link between Barn 1 and 2 and glass screen to Barn 3 – **Registered**

P/2019/01538 - Birchwood Kennels Bow Meadow Lane Newborough End Newborough DE13 8SR - Conversion and alterations to outbuilding to form a dwelling including raising of ridge height – **Registered**

P/2019/01557 - Land Corner of Yoxall Road and Dark Lane Newborough DE13 8SB - Substitution of house type for Plot 4 – **Registered**

P/2019/01561 - Roost Hill Cottage Roost Hill Newborough DE13 8ST - Change of use of the first floor of the detached double garage for use as a holiday let - **Registered**

9. REVIEW OF ASSET REGISTER

Well dressing assets have been added to the register. The various Christmas lights have been consolidated. Speedwatch speed device is to be added.

Action; Cllr Instone to photograph the Well Dressing assets at the next opportunity.
 Action; Cllr Bell to send photo of the Speedwatch device to Cllr Instone for inclusion
 Action; Cllr Instone to send definitive version to clerk when complete

10. EARMARKED FUNDS

It was agreed that funds held in the Parish Council's savings accounts are to be continued to be earmarked for future expenses.

Action; Clerk to examine 20/21 Budget that was agreed in November 2019 to advise of earmarked amounts.

Update; Well Dressing Fund £1,500.00 Traffic Calming Initiative £22,553.00

11. SCC HIGHWAYS INSPECTOR

Hedges around the village that may be encroaching on the highway are to be evaluated by Highways Dept of Staffordshire County Council.

Action; Cllr Gill to contact SCC with further details

12. PLAYPARK ANNUAL INSPECTION

Action; Clerk to get another quote in addition to the existing Wicksteed quote.

13. FLOOD MITIGATION

Recent flooding has caused concerns for a number of parishioners. It is thought that riparian owners in the village may be able to assist in alleviating the problem.

Action; Cllr Sherwood to prepare a letter to address the issue.

14. LANE AT THE END OF ELTON CLOSE

The lane has suffered damage in the heavy rain and debris is flowing into Elton Close. The lane is thought to be part of the Hollybush Hall Estate. Jon Sellick from the Duchy of Lancaster offered to contact the Hollybush Hall Estate manager to discuss the condition of the lane and possible solutions.

It is thought that Highways Dept may be able to help.

Action; Cllr Gill to contact Highways Dept SCC

15. CLERK'S REPORT TO INCLUDE FINANCE & CORRESPONDENCE

- **COMMUNICATIONS RECEIVED**

Letter received from Newborough PCC advising of increased costs of maintenance of the churchyard and the clock.

Action; Clerk to send copy to Councillors and to add the April agenda

- **COMMUNICATIONS SENT**

Parish Clerk sent a thank you email to Rob Stevenson at Abbots Bromley First Responders for an excellent defibrillator training session. The Defib maintenance is now under the control of Cllr Williams who has marked the device with the village address to ensure that if it is used it is returned to us.

Faulty door on the telephone box reported to BT, this has now been fixed.

Reminder sent to County Cllr Julia Jessel to fix up a meeting with Alan Medway SCC regarding the Mobile Library

- **MISCELLANEOUS FOR ATTENTION OF PARISH COUNCIL**

Review of the Budget Tracker, showed that all areas are well within budget with the exception of small excesses on stationery and donations.

The grass cutting budget stands at £368.75 and village maintenance at £1,793.53.

Action; Cllr Gill to note the remaining management budget.

The Council have agreed that The Meynell Cricket Club can have use of the village marquee from Wed 2nd September 2020 to Sunday 6th September 2020 for the Chairman's CXI event.

Action; Clerk to complete paperwork and take deposit of £250

It was agreed that the gazebos can be made available to parishioners free of charge under same conditions as the marquee with a £25 refundable deposit.

In response to a parishioner enquiry; the Parish know of no VE Day celebrations planned in the Parish

Finance

1 x online payments to be presented at the March Meeting for approval

Clerk's remuneration	£344.59
Home office allowance	£ 17.33
Total	£361.92

Bank Balances as at 6th February 2020

Current Account	£ 2,871.67
Reserve Account	£ 28,401.76
Grants Accounts	£ 1,513.37
TOTAL BANK BALANCES	£32,786.80

16. COUNCILLORS REPORT

Speedwatch activity will resume when the weather has improved.

'Public Footpaths at Risk' should be added to the next Agenda.

Action; Clerk to add to Agenda for April

It was agreed that NPC would fund the pruning of the fir trees in the Churchyard.

Action; Cllr Gill to arrange tree maintenance

Meeting closed at 8:40pm

Date of the Next Meeting: 7.30pm on Monday the 6th April 2020

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>