

NEWBOROUGH PARISH COUNCIL

Minutes of the Newborough Parish Council meeting, held at the Jubilee Room, All Saints Church, Newborough, on Monday 4th November 2019 at 7.30pm.

Present

Councillors: Cllr Waite, Cllr Gill, Cllr Bullingham, Cllr Sherwood

Also Present:

1 parishioner

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
<u>1 APOLOGIES FOR ABSENCE</u>			
	PC Rich Lymer, Cllr Johnson, Cllr Instone, Cllr Bell		
<u>2 DECLARATIONS OF INTEREST</u>			
	None		
<u>3 CHAIRMAN'S OPENING REMARKS</u>			
	Cllr Waite welcomed Di Dolling as the new Parish Clerk and welcomed the parishioner who has expressed an interest in Council's casual vacancy. Cllr Waite explained the need to wait until 14th November before the Council can co-opt.		
<u>4 PUBLIC FORUM</u>			
	No comments		
<u>5 COUNTY AND BOROUGH COUNCILLORS' REPORTS</u>			
	None		
<u>6 MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THE 7th October 2019</u>			
	No comments - all agreed to be a true record of the meeting on the 7th October		DD to convert to pdf and upload to website

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
<p>7 MATTERS ARISING FROM THOSE MINUTES</p> <p>6.The minutes from the meeting on 2nd September have been uploaded to the website.</p> <p>7. ESBC have contacted the owners of dwelling on Roost Hill to advise them of the need for a Planning Application.</p> <p>9. Item is deferred until after discussions with Highways Dept have been concluded.</p> <p>10. Cllr Bell has obtained pricing for vehicle activated speed signs</p> <p>11. Exploration with a camera was agreed to be unnecessary and would give no further info. It was agreed to take this matter no further as the well provides no function and it may be costly.</p> <p>13. GDPR - we are still awaiting reply from our contact at Anslow PC regarding training.</p> <p>14. DD will attempt to fix the printer</p> <p>15. The election budget has been re-inserted into the budget.</p> <p>18. SF has written to BT to object to the removal of the telephone box</p> <p>20. The Duchy have advised that they do not have any legal obligation to maintain the track, but have completed works to it in the past. The Duchy will meet with Mr Connors from Hollybush Hall to discuss its maintenance.</p> <p>13. a) Cllr Gill has organised a 'thank you' gift for Bendalls.</p> <p>13. b) The vegetation at the junction of Thorney Lanes and Abbots Bromley Road has been cut back.</p> <p>13. c) Cllr Bell has not had opportunity to speak to the parishioner at Brookside Cottage regarding the cones.</p>			<p>DD to add 9. to January Agenda DD to add 10. to December Agenda</p> <p>DD to contact Anslow PC for update DD will attempt to fix the printer</p> <p>Cllr Bell to speak to parishioner. DD to add 'Parking outside Brookside Cottage' to December agenda</p>
<p>8 PLANNING APPLICATIONS</p> <p>P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing - registered</p> <p>P/2019/00580 - Plot 3, Yoxall Road - application under section 73 of the Town and Country Planning Act 1990 for a minor material amendment for the erection of 4 detached dwellings - registered</p> <p>P/2018/00897 App/B3410/W/19/3223986 Land east of Hollybush Road, Newborough Appeal against decision to refuse planning for the erection of a detached dwelling and construction of vehicular access - registered</p>			
<p>P/2019/01140 Holly cross, Yoxall Road, Newborough - Erection of a part two storey, part single storey side extension and single storey front extension and raising of ridge height to provide second floor accommodation - registered</p>			
<p>P/2019/01172 The Villa, Duffield Lane, Newborough. Felling of 1 Damson tree and 1 Hazel tree - approved</p>			No comments

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<p><u>9 FLASHING ROAD SIGNS</u></p> <p>Deferred until we hear back from Highways in the new year.</p>			
<p><u>10 VILLAGE PARKING</u></p> <p>Cllr Gill and Cllr Bullingham reported back from their meeting of 28th October with the Highways Dept of the County Council, the following safety/parking concerns were discussed; 1) Corner of Yoxall Road and Church Lane 2) Corner of Hollybush Road and Duffied Lane 3) Centre Island 4) Duffield Lane by the Red Lion 5) Duffield Lane Traffic Calming 6) Duffield Lane We are awaiting Highways Dept to come back to us with their comments.</p>			<p>Wait for the County Council to check regulations and come back to NPC</p>
<p><u>11 THE WELL IN HOLLYBUSH ROAD</u></p> <p>Exploration with a camera was agreed to be unnecessary and would give no further info. It was agreed to take this matter no further as the well provides no function and it may be costly.</p>			
<p><u>12 BUDGET FOR 20/21</u></p> <p>Staffordshire County Council Highways have not yet decided if they can continue to help with grass cutting costs so this income has not been included in the budget. All councillors agreed to sign off the budget. Thanks to SF for all her hard work on the 20-21 budget.</p>			
<p><u>13 CHRISTMAS LIGHTS</u></p> <p>Most of the lights are stored on the mezzanine floor in the church. The Council needs to assess what we have, if it works, and a plan to erect and dismantle the lights in the churchyard. We have £105 in the budget for new lights if necessary</p>			<p>Cllr Gill will get the lights down from the mezzanine and look to engage an electrician to check the connections when erected. DD to locate original receipts for the purchase of the lights in an effort to tidy up the asset register.</p>
<p><u>14 CLERK'S REPORT: TO INCLUDE FINANCE AND CORRESPONDENCE</u></p> <p><u>Correspondence</u> VAT of £176.64 reclaimed from HMRC Letter sent to property on Thorney Lanes near site of RTA to request cutting back of vegetation Letter sent to BT to request retention of Phone Box</p> <p><u>Finance</u> 2 x online payments are to be approved at the November meeting</p>			

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
	1 Clerk's remuneration		
	Clerk's salary	£ 373.01	
	Home office allowance	£ 17.33	
	Stationery	£ -	
	Total	£ 390.34	
	B Gill - reimbursement for xmas wine for year round storage of council belongings	£ 105.99	
	Total	£ 105.99	
	Payments Total	£ 496.33	
	 Bank Balances as at the 6th October		
	Current Account	£ 2,588.77	
	Reserve Account	£ 31,387.14	
	Grants Account	£ 1,512.34	
	Total	£ 35,488.25	
<u>13 COUNCILLORS REPORTS</u>			
	Cllr Waite is frustrated by the lack of action from the County Council Library Service and the availability of bus timetable. Cllr Waite voiced concerns around the fallen leaves in the centre of the village.		Cllr Gill will contact James Bullock regarding the leaves.
	Cllr Waite suggested a Christmas Meal in the Red Lion in December. All councillors agreed.		DD to establish a mutually convenient date and to book the Red Lion
	Cllr Waite & Cllr Gill suggested that Councillors responsibilities should be reviewed at the January Meeting		DD to add to January Agenda

Meeting closed at 8.30 pm

Date of the Next

Meeting: 7.30pm on Monday the 2nd December 2019

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>

Chairman signature