

NEWBOROUGH PARISH COUNCIL

Minutes of the Newborough Parish Council meeting, held at the Jubilee Room, All Saints Church, Newborough, on Monday 13th May 2019 at 7.30pm.

Present

Councillors: Cllr Waite, Cllr Fletcher, Cllr Sherwood, Cllr Bullingham, Cllr Gill, Cllr Bell, Cllr Instone

Also Present:

S. Flockett (Clerk) and one parishioner

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
1	<u>ELECTION OF CHAIRMAN AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE</u> B Waite was nominated as Chairman by B Gill, seconded by D Bell and this was supported by all other Cllrs.		
2	<u>ELECTION OF VICE CHAIRMAN AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE</u> B Gill was nominated as Vice-Chairman by D.Bell, seconded by A Fletcher and this was supported by all other Cllrs.		
3	<u>APOLOGIES FOR ABSENCE</u> None		
4	<u>DECLARATIONS OF INTEREST</u> None		
5	<u>CHAIRMAN'S OPENING REMARKS</u> Cllr Waite said that she was delighted that all Cllrs have stood again for the Council as she believes we have a great Parish Council team and she believes that having a complete team in place is great for Newborough Parish and she said that she looked forward to working with them all in the future. Cllr Waite said she would like to add a confidential item to the agenda at the end of the meeting regarding staff review.		
6	<u>PUBLIC FORUM</u> A Parishioner thanked B.Waite and all of the other Cllrs for standing again as, in his opinion, this is the best team he has seen as a group of parish councillors. The parishioner also said that he spoke at the last meeting as a result of the issues with potholes and found the response from the County Cllr to be disappointing especially when blaming the opposition councillor for repair works to the roads not being carried out. Work on the road has started in the Shobnall area but the parishioner believes that the quality of the repair is not what he was expecting. The parishioner also wanted to reiterate that the stop sign still hasn't been replaced at Mitre cross roads. The parishioner pointed out that this was an accident black spot prior to the road re-design.		

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<u>7 COUNTY AND BOROUGH COUNCILLORS' REPORTS</u>			
No reports but Cllr Johnson has been re-elected as Borough Council and Cllr Waite extended her congratulations to Cllr Johnson.			
<u>8 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 1ST APRIL 2019</u>			
Item 12 - Cllr Gill requested that the wording be changed so that it was very clear the council would only be cutting the front of the school hedge should it be required.			SF to add 'front of' to the hedge so everyone is clear that it is just the front of the hedge that will be cut if necessary.
<u>9 MATTERS ARISING FROM THOSE MINUTES</u>			
<p>Cllr Gill has contacted the parishioner reference the boundary line and is awaiting confirmation from the parishioner.</p> <p>Cllr Bullingham reported the blocked drains on Duffield Lane to Highways and received a response to say that the blocked drains do not propose a danger and so they will be cleaned as and when the routine maintenance is planned.</p> <p>Cllr Instone said she emailed reference litter picking and would ask the litter picking team if they would be able to organise a litter pick in the near future as there is increased litter in the village following the Well Dressing.</p> <p>Cllr Gill reported that Highways have looked at the condition of the road in Chapel Lane and had responded to say that the issue has been logged.</p>			<p>B Gill to take a picture of the proposed boundary so it is held for future reference.</p> <p>L Instone to email the litter picking team to ask them when the next date is planned.</p>
<u>10 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN</u>			
10 A) MINUTE TO ACCEPT THE INTERNAL AUDITORS REPORT			
The Council accepted the internal auditors report. The Chairman thanked the clerk for a clean audit.			
10 B) COMPLETE THE ANNUAL GOVERNANCE REPORT -			
The annual governance statement was approved in the meeting by the council and signed by the Chairman Cllr Waite and the Clerk SF			SF to send the appropriate documents to the external auditors and to place the appropriate documents on the website and the noticeboard
10 C) COMPETE THE ACCOUNTING STATEMENT FOR 2018/2019			
The accounting statements were approved by the council at the meeting and signed by the Chairman Cllr Waite and the Clerk SF			
<u>11 FINANCIAL REGULATIONS REVIEW</u>			
This item was carried forwards to the June meeting			SF to add to the June agenda
<u>12 PLANNING APPLICATIONS</u>			
P/2019/00122 Newhall Farm, Thorney Lanes. Planning application has been submitted for conversion of garage/stable block to annexe - registered			
P/2019/00366 - Land at the corner of Yoxall Road and Dark Lane. Amendments to approved plans to alter a rear window on the first floor and a lean to roof at ground floor of plot 2 - registered			

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P/2019/00456 - The Villa, Duffield Lane. Re-pollard 3 ash trees to original points of cutting. Reduce height of 8 leylandii and fell one douglas fir tree - registered			It was discussed that SF submit a comment to ask that due care and attention is taken to avoid any debris going into the river as the result of the tree cutting.
P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing - registered			
<u>13 ANNUAL PARK INSPECTION</u>			
Cllr Bullingham and Cllr Gill inspected the park following the external report and the only work that was needed was a repair to a wobbly rail in the fence line. One of the swings also had a bracket that has seized up which has now been unseized.			Cllr Gill submitted a claim for expenses which was signed off by the councillors.
<u>14 HS2</u>			
Prior to the date of our petition presentation, the select committee interviewed HS2 and asked some very searching questions which HS2 struggled to answer. Just prior to our petition being presented HS2 provided a document that answered all questions that were raised in the petition. It is likely that Parkgate is going to go ahead. It is unlikely the cables will be buried due to cost. The last issue raised was based on road safety, especially for schoolchildren and their parents/carers as 38 HGV's will pass through the village daily in the first 3 months of construction. Photos were taken which will now be destroyed but clearly showed the vulnerability of parents and children walking down the side of the pub and crossing the road so it is hoped that they will at least restrict traffic at certain times of the day.			It was agreed to raise the issues with Highways to see if there is anything that can be done such as police van to slow traffic. The conversation also included an issue recently raised with regards to tractors speeding through the village and it was agreed that B Waite would speak to the local PCSO to see if they could speak to the farmers to ask them to be careful when in the centre of the village.
<u>15 FLOOD AVOIDANCE</u>			
Plan is to dredge the river in May when the weather is good and the ground is dry so waiting for the opportunity weather wise.			B Gill to arrange dredging when weather is suitable.
<u>16 MARQUEE</u>			
The cricket club will be hiring the Marquee for their function in September 2019. It is available to local functions if required.			
<u>17 WEBSITE RENEWAL</u>			
Cllr Waite requested that she be reimbursed for £67 which is for the renewal of the website host (Wix) for the next 2 years. All Cllrs approved this expense.			SF to arrange payment to B Waite.
<u>18 CLERK'S REPORT: TO INCLUDE FINANCE AND CORRESPONDANCE</u>			
Clerk's report:			

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	<p>The cricket club would like to hire the marquee and have submitted a chq for £250 deposit and returned a signed contract.</p> <p>The first half of the precept has been received.</p> <p>The VAT rebate has been received for time period Oct 18 - Mar 19 inclusive.</p>		
	<p>Finance 9 x online payments and 3 x chqs were approved at the meeting</p> <p>1 Clerk's remuneration</p> <p>Clerk's salary £ 359.49 Home office allowance £ 17.33 Printer cartridges £ 21.98 Norton Renewal £ 19.99 Total £ 418.79</p> <p>SPCA annual renewal £ 157.00 Wix 2 year renewal (reimburse B. White) £ 67.68 JB Gardening Supplies (grass cutting) £ 193.75 JB Gardening Supplies (spraying, sweeping and strimming) £ 315.00 Total £ 508.75</p> <p>Anna Milton - Lewis - Flowers for Well Dressing £ 347.40 Foresters Fundraising - erecting marquee £ 125.00 St John Ambulance £ 230.40 Smudgy balloons £ 180.00 Musica Band £ 100.00 Othello accessories £ 213.60 Toplis Associates - invoice for internal audit £ 126.00</p>		
	Payments Total	£ 2,474.62	
	Bank Balances as at the 6th April 2019		
	<p>Current Account £ 3,662.28 Reserve Account £ 25,081.71 Grants Account £ 1,510.81 Total £ 30,254.80</p>		
19 COUNCILLORS REPORTS	<p>Cllr Fletcher - offered to be in attendance when the Dog Poo Bin was due to be installed but has heard nothing from the council as yet.</p>		A Fletcher to contact Cllr Johnson

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Cllr Bell is hoping to resume speedwatch now that well dressing is finished. Cllr Bell shared 4 quotes with everyone for the proposed cameras for the village.			All to look at quotes and to be discussed at the next meeting. Rallying call to be made to the village residents to help with speedwatch. It was also discussed to put in Newborough News and the Parish News that we are looking at having these signs installed and inviting feedback. B Gill to consult with Highways as well.
Cllr Bullingham said that a person in the coffee shop said they were unable to use one of the footpaths that leads onto Duffield lane. The drain outside the tea-rooms is very noisy when vehicles drive over it.			Cllr Gill to see if there is anything that can be done to stop the drain rattling.
Cllr Gill said that the meeting took place regarding the scheme that could be developed at the junction and he is currently waiting for output of that meeting. Recently contractors have been installing ultra fast broad band and left a mess on the verge. Cllr Gill reported it to Sam Griffiths of Highways who has raised it with the contractors. During the well dressing, a vehicle reversed into the timber fencing round the playpark. This has now been repaired. Today, a team came along with a long telegraph pole and planted it in the verge on Yoxall road. The pole is very high and has a cable attached and has a sign saying if you have any objections, call the number on the pole. Cllr Gill walked the village with JB Gardening and some of the flowers have died on Duffield green and in the planters and Cllr Gill asked what the policy should be going forwards with regards to maintenance.			Cllr Gill to speak to Sam Griffiths to find out what the pole is for and why it has been installed with no consultation. Cllr Gill also to call the number on the telegraph pole. All to look into artificial hanging baskets to see if there are any that look good. All to see if there are any volunteers who would be able to help to water the plants. Everyone to have a think ahead of the next meeting as to watering and what the policy should be moving forwards.
Cllr Waite has chased up the library co-ordinator and is awaiting a response.			
Cllr Sherwood said the Well dressing went well and he has received a lot of comments about how well it went. A few stalls cancelled at the last minute but it looks like the income will be similar to last year. The boards were very well designed and had a lot of great comments. It was noted that there were not many helpers on the boards and so a lot of work fell on a small group of people with regards to decorating the well dressing boards.			

Meeting closed at 9.15pm

Date of the Next

Meeting: 7.30pm on Monday the 3rd June 2019

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>