

## **NEWBOROUGH PARISH COUNCIL.**

Minutes of the Newborough Parish Council meeting, held at the Jubilee Room, All Saints Church, Newborough, on Monday 8<sup>th</sup> January 2018 at 7.30pm.

### **Present:**

Councillors Waite (in the Chair), Gill, Bell, Fletcher and Sherwood.

### **Also present:**

Cllr Alan Johnson, Parishioner, J Bullingham (Clerk).

#### **1. APOLOGIES FOR ABSENCE**

Cllr Instone

#### **2. DECLARATIONS OF INTEREST**

No declarations of interest.

#### **3. CHAIRMAN'S OPENING REMARKS**

Cllr Waite hoped that everyone had a lovely Christmas and New Year. She then informed members that the Parish Clerk had sent a letter of resignation. Cllr Waite asked the Clerk if she wanted to say a few words. The Clerk said that the reason for resigning as Parish Clerk was due to family commitments that require more of her time and attention. She continued by saying that she regrets having to resign because she has thoroughly enjoyed her time and the experience as Parish Clerk to Newborough. She thanked the Councillors for all of their support and for all they have done for Newborough village and its residents. It has been a pleasure working with such wonderful, proactive Councillors.

Cllr Waite thanked Cllr Fletcher, her husband and all those who helped put up the Christmas lights. Some nice comments have been received.

#### **4. PUBLIC FORUM**

The parishioner attending the meeting wished everyone a Happy New Year. He said that the lights over one of the 'stop signs', by Mitre crossroads, were not working.

Cllr Gill said he would contact Highways to report that the lights over the stop sign are not working.

#### **5. COUNTY AND BOROUGH COUNCILLORS' REPORTS**

Cllr Johnson asked if there were any photographs of the new cable for the Christmas lights. The cable was funded by ESBC. The Town hall is on target to open at the end of March.

Tree saplings are available at the Potting shed which is open Tuesday, Wednesday and Thursday from 9 – 12 am.

Cllr Waite will put the free tree sapling information on NN.

Six houses were refused planning permission in Yoxall. They were outside the settlement area.

Cllr Waite informed Cllr Johnson that a Dwelling in Newborough had been refused planning permission. This dwelling was suitable for elderly or first-time buyers. It does comply with the plan. Cllr Johnson asked if it had been taken to planning committee. Cllr Waite said that the Council has written to ESBC planning.

#### **6. MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 4<sup>th</sup> December 2017**

The minutes were accepted as a true record.

#### **7. MATTERS ARISING FROM THOSE MINUTES**

The Council will not be entering the BKV. The meeting (Needwood Forum) with Cllr Jessel was postponed, another date to be arranged.

At December's meeting Cllr Gill suggested that the Council check if the tree (arborist's report) is on Council land or Neighbouring land. Cllr Bell visited the park to check and contacted the land owners. Cllr Waite thanked the Cllrs.

Other matters arising to be discussed under Councillors' reports.

8. **JULIA JESSEL MEETING**  
No rearranged date has been received.  
The Clerk was asked to contact Cllr Jessel to arrange a meeting with the Council.
9. **PLAY PARK INSPECTION**  
Order placed by the Clerk for parts required in the play park re quotation from Lappset.  
Clerk advised Council that a Play Park inspection is due shortly.  
Clerk will request a quotation for play park inspection.
10. **DATA PROTECTION OFFICER**  
A data protection officer is required for Parish Councils (DPO).  
The Council will wait for further information/guidance re DPO,
11. **COUNCILLORS' RESPONSIBILITIES**  
Council agreed to 'No changes' to Councillors' responsibilities.
12. **LITTER AROUND NEWBOROUGH**  
There is an incredible amount lot of litter being thrown around Newborough village, it makes the village look very untidy. Cllr Bell offered to remove the litter along Yoxall road.
13. **MONITORING OF THE NNDP**  
Cllr Gill started by saying that the Council now need to take a more active participation and debate the planning applications that are now falling under the made Newborough plan.  
The plan needs to be reviewed and make sure it remains relevant.  
To achieve 17 dwellings – Where are these sites to be found, being as the preferred sites are not acceptable to ESBC planning.
14. **PLANNING APPLICATIONS**  
  
**P/2017/00612**  
Erection of 4 detached dwellings, formation of new vehicular accesses and parking area.  
Land Corner of Yoxall Road and Dark Lane, Newborough DE13 8SB  
  
**P/2016/01247 - Refused**  
Extension to existing garage to form a dwelling with associated access and installation of a package treatment plant.  
Land opposite Hillcott, Duffield Lane, Newborough. DE13 8SH  
  
**P/2017/01387 - Permitted**  
Removal of Beech Tree  
Brook Farm, Yoxall Road, Newborough, Staffordshire. DE138SU  
  
**P/2017/01401 - Permitted**  
Erection of a single storey rear, part two storey and single storey side extensions including balcony, raising of roof height with associated roof alterations and porch to front and detached double garage/outbuilding with games room above  
Brook House, Yoxall Road, Newborough. DE13 8SU  
  
**P/2017/01428**  
Replacement of existing wooden windows with UPVC and change door to window on south west elevation.  
3 Squirrels Corner, Yoxall Road, Newborough. DE13 8SA  
  
**P2017/01544 - NEW**  
Erection of a new storage barn  
Daisy Bank Farm, Thorney Lanes, Newborough. DE13 8RY

The Clerk is to query planning application P/2017/00612 – Has an extension date been given.  
The Clerk is to e-mail ESBC planning to say that NPC support planning application P/2017/01544.

## 15. CLERK'S REPORT: TO INCLUDE FINANCE AND CORRESPONDENCE

### FINANCE

#### INFORMATION RECEIVED Verbal, Post, e-mail and telephone

SPCA – weekly updates  
Several Letters, e-mails and telephone calls.

#### COMMUNICATIONS SENT

Several e-mails and telephone calls  
Post – cheques etc.

#### MISCELLANEOUS FOR ATTENTION OF PARISH COUNCIL

Parish Councils now require a Data Protection Officer.

### FINANCE

#### Cheques for signature

Newborough PCC	£ 88.75
HMRC	£ 238.20
Clerk's Salary (includes allowance for home as office use, Mileage and stationery).	£ 432.89

<b>CHEQUE TOTAL</b>	<b>£ 759.84</b>
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### **Bank Balances as at 6<sup>TH</sup> December**

Current Account	£ 2,100.39
Reserve Account	£ 28,139.27
Grants Account	£ 1,508.21
<b>TOTAL</b>	<b>£ 31,747.87</b>

## 16. COUNCILLORS' REPORTS

Cllr Gill asked Councillors if they were happy with the response (below) from Highways regarding the signs by the build out (traffic calming) on Duffield Lane.

Following your recent email, the traffic management officer has visited the location and has commented as below:-

'I had a look at this yesterday and the signage is where you would expect it to be at the buildout, which is where you would expect for example a give way sign at a junction. It is visible for some distance as you come down the hill all be it apart from the lamp column which is positioned before the build out and at some points does partially obscure the sign but not sufficiently that it cannot be identified. I think the issue with the buildout here is that some will try to take an opportunity to get through when they can and this is not because they can't see the sign but more likely that they know the road and don't want to stop at the buildout.

I think emphasis should be put on that it is give way to oncoming traffic not to stop at the buildout, and there is a very distinct difference with that.'

The Council accepted the response from Highways but, said should there be an incident at the traffic calming caused by the partially obscured sign - The Council will inform Highways.

Cllr Gill advised members that this time of the year is difficult with grass cutting and lengthsman however, he has asked James for costings to spray weeds on Duffield green and Yoxall road and then cover with bark. He went on to say that 2 plants had died on Duffield green and asked if the Council wished to replace these.

Cllr Fletcher and Bell will check Duffield green.

Cllr Gill said he is hoping that a resident will allow the use of their water, so that James is able to 'power wash' items that require cleaning. He recommended that the Council pay the resident for use of water. The bridge in the park is extremely slippery and requires anti slip.

Cllr Sherwood asked if there was enough remaining in the GC & L budget.

The Clerk will check the GC & L budget and advise Council.

Cllr Fletcher said that maintenance is needed on the 'rights of way' but, it is very difficult trying to identify the landowners and this is required for reports to SCC.  
The old unused Christmas lights need to be removed from the Church.  
Cllr Sherwood said that the Well Dressing is on track.  
Cllr Bell said that speed watch will commence once good weather returns.  
Cllr Waite told members that she and Cllr Bell represented the Council at the Police service held at All Saints Church and they thoroughly enjoyed the service.  
Cllr Waite asked Councillors to look at the letter, received from SCC concerning mobile libraries, and please comment.  
A letter to Andy O'Brian, ESBC, concerning the NNDP, was passed to all Councillors to review.  
All Councillors agreed that this should be sent and a copy will go to Cllr Johnson.  
Cllr Waite told the Clerk that she will send a copy to her for it to be filed.

Meeting closed at 8.45 pm

Date of Next Meeting – Meeting of the Parish Council 5<sup>th</sup> February 2018.

Parish Council information can be found on the Internet at – <https://www.newboroughvillage.co.uk/>