

NEWBOROUGH PARISH COUNCIL

Minutes of the Newborough Parish Council meeting, held at the Jubilee Room, All Saints Church, Newborough, on Monday 7th October 2019 at 7.30pm.

Present

Councillors: Cllr Waite, Cllr Gill, Cllr Bullingham, Cllr Instone, Cllr Sherwood, Cllr Bell

Also Present:

3 x parishioners

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
<u>1 APOLOGIES FOR ABSENCE</u>	Cllr Johnson		
<u>2 DECLARATIONS OF INTEREST</u>	Cllr Waite declared an interest in item 8 (planning application)		
<u>3 CHAIRMAN'S OPENING REMARKS</u>	Cllr Waite said that she was very sad that Sally was leaving the council and she thanked Sally for the work she had done over the last 18 months. Cllr Waite has also received a resignation from Cllr Fletcher as she has moved to live on her narrowboat and she said that they were very sorry to see her leave the council as she has been a fabulous councillor. Cllr Waite said how sorry she was to hear of the death of Gerry Peck. Gerry was once the parish Clerk for Newborough and was a regular attendee at meetings and a supporter of the council. Cllr Waite sent the council's sincerest condolences to his widow, Sandra.		
<u>4 PUBLIC FORUM</u>	A parishioner came to talk about the planning application that has been submitted for Holly cross. The parishioner stated that they are not requesting extra planning permission as they already have the permission across 2 different sets of permission. In order to make this clearer, they have now submitted it as one planning application for clarity. They have also installed a staircase to the loft room instead of a loft ladder and have made the room habitable, this is also in line with the planning permission that has already been attained. The council thanked the parishioner for providing the clarity.		

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
<p>Another parishioner raised a question as to whether or not they need planning permission to change the window frames from wood to upvc. The parishioner said that the planning department said that they don't need planning but the question was raised having seen a recent planning request that has been submitted to change to planning permission. The council said that they thought it would not be an issue to change the windows in line with the advice given from the planning department.</p>			
<p><u>5 COUNTY AND BOROUGH COUNCILLORS' REPORTS</u> None</p>			
<p><u>6 MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THE 2ND SEPTEMBER 2019</u> It was agreed that the minutes could be signed as a true record of the meeting.</p>			SF to put the minutes onto the website
<p><u>7 MATTERS ARISING FROM THOSE MINUTES</u> A cottage on Roost Hill that used to be a garage but has been converted to a cottage</p>			East Staffs Planning have confirmed that the amends require planning application.
<p><u>8 PLANNING APPLICATIONS</u> P/2019/00366 - Land at the corner of Yoxall Road and Dark Lane. Amendments to approved plans to alter a rear window on the first floor and a lean to roof at ground floor of plot 2 - approved P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing - registered P/2019/00580 - Plot 3, Yoxall Road - application under section 73 of the Town and Country Planning Act 1990 for a minor material amendment for the erection of 4 detached dwellings - registered P/2018/00897 App/B3410/W/19/3223986 Land east of Hollybush Road, Newborough Appeal against decision to refuse planning for the erection of a detached dwelling and construction of vehicular access - registered P/2019/00730 Newhall Farm, Thorney Lanes, Newborough, DE13 8RZ. Erection of a single storey side extension and canopy area, first floor rear extension and balcony (Revised Scheme) - declined P/2019/00871 2 Squirrels Corner, Newborough, Staffordshire, DE13 8SA. Replacement of all windows and doors to the front and rear of the property - approved</p>			
<p>P/2019/01140 Holly cross, Yoxall Road, Newborough - Erection of a part two storey, part single storey side extension and single storey front extension and raising of ridge height to provide second floor accommodation - registered</p>			
<p>P/2019/01172 The Villa, Duffield Lane, Newborough. Felling of 1 Damson tree and 1 Hazel tree - registered</p>			The council were happy to support the removal of the tree
<p><u>9 VILLAGE INCENTIVES/ADDITIONS THAT WILL REQUIRE FUNDING</u></p>			

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
Cllr Bullingham to look into creating a sign around the history of Newborough. A list has been created of initiatives that would require funding should any be secured.			Cllr Bullingham to look into creating a sign around the history of Newborough
10 FLASHING ROAD SIGNS			
11 VILLAGE PARKING AND SAFETY			
			BG and JB meeting with County Council on the 28th October.
12 THE WELL IN HOLLYBUSH ROAD			
			BG to look into the possibility of putting a camera up the pipe to see what is causing the blockage to see if this can be fixed or not.
13 GDPR			
			SF to chase up as the Parish Clerk for Anslow is trying to arrange a local training course for all councillors.
14 QUARTERLY FINANCE REVIEW			
			BW said that the new clerk would order the new printer.
15 BUDGET FOR 20/21			
			SF to re-run with election costs reinstated.
16 MEETING DATES FOR 20/21			
			SF to send to the parish magazine and to ask Brian to book the church for these dates.
17 VILLAGE SCUPLTURES			

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
	The sculptures were discussed and it was agreed that the it would be nice to detail them in the history of Newborough board that Cllr Bullingham is looking into.		Cllr Bullingham to see if she can include history of the sculptures in the board.
<u>18 TELEPHONE BOX</u>	4 years ago, the council were contacted to say they wanted to decommission the phone box. The council said that as there was no signal in the village that it was necessary to keep the phone box.		SF to write back to BT to say that the phone box needs to stay in situ as there is no signal in the village.
<u>19 NEWBOROUGH FLAG</u>	Cllr Waite is opposed to having a flag, all other councillors agreed.		
<u>20 ELTON LANE UPDATE</u>	When rains very heavily, the track washes onto Elton Lane which prevents parishioners from being able to access their property. The Duchy have investigated who owns the track and have found out that they part own it and may be responsible for the maintenance of the track.		The Duchy are going to come back to BG reference the maintenance of the track going forwards.
<u>20 CLERK'S REPORT: TO INCLUDE FINANCE AND CORRESPONDANCE</u>	<p>Clerk's report:</p> <p>Email received from a parishioner saying they had soil erosion from under their hedge onto the road and asking if they needed to take anything into consideration from the Parish Council when looking to fix the issue.</p> <p>We have received notification that BT are planning to remove the telephone box outside of the school. A notice has been put in the telephone box and on the notice board.</p> <p><u>Finance</u></p> <p>3 x online payments are to be approved at the October meeting</p> <p>1 Clerk's remuneration</p> <p>Clerk's salary</p> <p>Home office allowance</p>	<p>£ 373.01</p> <p>£ 17.33</p>	

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
	Stationery	£ 64.33	
	Total	£ 454.67	
	JB Gardening supplies - 2 x grass cutting	£ 387.50	
	Total	£ 387.50	
	JB Gardening supplies - strimming in the village	£ 60.00	
	Total	£ 60.00	
	Newborough Church - quarterly payment for hall hire and donation to electricity	£ 88.75	
	Total	£ 88.75	
	Payments Total	£ 990.92	
	Bank Balances as at the 6th September		
	Current Account	£ 2,588.77	
	Reserve Account	£ 24,248.64	
	Grants Account	£ 1,512.09	
	Total	£ 28,349.50	
13 COUNCILLORS REPORTS			
	<p>CLlr Gill raised that it is approaching Christmas and the council should be considering ordering a thank you for the parishioner who allows the council to store items in their barns.</p> <p>CLlr Waite - RTA - junction of Thorney Lanes with the Abbots Bromley Road. There is vegetation that needs cutting back around the road signs and also there is a sign that is completely blocked by a tree.</p>		<p>BG to order Christmas thank you for all of the storage at the barn.</p> <p>CLlr Gill to have a look and see what can be cut back in order to make it safer.</p>
	CLlr Waite - There are road cones outside Brookside Cottage to stop people parking outside the house.		CLlr Bell to speak to the parishioner to see if it is possible to get a white line outside the house instead of cones as they look unsightly.
	CLlr Waite - Library Service - still waiting for a response from the county councillor on this.		

Meeting closed at 8.50pm

Date of the Next

Meeting: 7.30pm on Monday the 7th October 2019

Chairman signature

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
Parish Council Information can be found on the internet at - https://www.newboroughvillage.co.uk			